

# **The Metropolitan Government of Nashville and Davidson County Mayor's Office of Emergency Management (OEM)**

## **Mission**

The mission of the Metro Nashville Mayor's Office of Emergency Management is to develop, coordinate and lead the local emergency management program, enabling effective preparation for and efficient response to emergencies and disasters in order to save lives, reduce property loss and stop human suffering.

To accomplish this mission, the Emergency Management Office:

- Develops plans and procedures to ensure the highest level of mitigation, preparedness, response and recovery.
- Maintains a comprehensive, risk-based, multi-hazard emergency management and training program.
- Coordinates federal, state and local resources for mitigation, preparedness, response and recovery operations.

## **Vision**

To become nationally recognized as a leading local emergency management agency.

## **Strategic Goals**

1. Continue to enhance citizen preparedness throughout Nashville and Davidson County.
2. Continually improve Emergency Operations Center functions and capabilities based on a comprehensive assessment.
3. Establish an organizational structure and culture at OEM that creates a safe, efficient, proficient, collaborative, and effective workplace.
4. Enhance and expand community partnerships with Non Governmental Organizations (NGO's), faith-based organizations, the private sector, and public sector agencies.
5. Establish a formal Planning, Training, and Exercise cycle that is driven by hazard vulnerabilities, mayoral priorities, corrective actions from After Action Reports, and gaps in capabilities and plans.

6. Become a nationally accredited emergency management agency.

## **Objectives**

1. Continue to enhance citizen preparedness throughout Nashville and Davidson County.

**Objective 1a.** Develop a comprehensive citizen preparedness training program.

**Objective 1b.** Identify and target community preparedness education efforts for vulnerable communities.

2. Continually improve Emergency Operations Center functions and capabilities based on a comprehensive assessment.

**Objective 2a.** Upgrade EOC equipment and technology.

**Objective 2b.** Improve and test EOC Standard Operating Procedures (SOPs).

**Objective 2c.** Train EOC staff on updated protocols.

**Objective 2d.** Build personnel depth in EOC functional areas.

**Objective 2e.** Form a backup EOC planning group.

3. Establish an organizational structure and culture at OEM that fosters a safe, efficient, proficient, collaborative, and effective workplace.

**Objective 3a.** Train and cross train OEM staff in the areas of Public Information, External Relations, Planning, Training, Exercises, Operations, and Administration/Finance.

**Objective 3b.** Create job descriptions and performance evaluation protocols that correspond with current duties for all OEM staff.

**Objective 3c.** Develop Human Resource policies that correspond with Metro Government civil service policies.

- Objective 3d.** Create and implement a professional development program for all OEM staff.
- Objective 3e.** Develop SOPs for day-to-day OEM operations.
4. Enhance and expand community partnerships with Non Governmental Organizations (NGO's), the private sector, and public sector agencies.
- Objective 4a.** Continue to attend Voluntary Organizations Active in Disaster (VOAD) meetings and provide technical support.
- Objective 4b.** Attend community meetings and special community events. Provide support to the private sector.
5. Establish a formal Planning, Training, and Exercise cycle that is driven by hazard vulnerabilities, mayoral priorities, corrective actions from After Action Reports, and gaps in capabilities and plans.
- Objective 5a.** Define priorities, and develop and implement a 5 year Training and Exercise Program.
- Objective 5b.** Focus on finalizing POD, Pandemic Flu, and Regional Evacuation and Sheltering plans.
- Objective 5c.** Develop training and exercise program protocols.
6. Become a nationally accredited local emergency management agency.
- Objective 6a.** In order to glean required expertise, OEM staff continues to participate as on-site program assessors for the national emergency management accreditation program.
- Objective 6b.** Based on established standards and criteria, strengthen OEM program areas as needed to earn accreditation.